Clean, Green & Beautiful Grant Review Team Expression of Interest Form

About the Opportunity

The City of Thunder Bay is seeking volunteers to serve on the Clean, Green & Beautiful Grant Review Team.

The Grant Review Team supports the review of applications submitted through the Clean, Green & Beautiful Grant Program, including Emerging Project Grants and School Project Grants. Team members provide community perspectives and subject-matter knowledge to help evaluate applications against established criteria and City priorities.

The City intends to appoint one volunteer representative from each of the following areas:

- Arts and culture
- Urban design, planning, or architecture
- Environmental sustainability
- Indigenous perspectives and/or community knowledge
- Community development

Members will serve in a volunteer capacity and participate in structured application reviews facilitated by City Administration.

Eligibility and Commitment

To be eligible for appointment to the Clean, Green & Beautiful Grant Review Team, applicants must:

- Be at least 18 years of age.
- Live and/or work within the City of Thunder Bay.
- Be available to participate in grant review meetings as required.
- Be willing to declare any actual or perceived conflicts of interest related to applications under review.
- Treat application materials and review discussions as confidential.

The City intends to appoint one volunteer representatives from each of the identified areas of knowledge and perspective. Appointments will be based on the information provided in the Expression of Interest and the City's goal of establishing a balanced and diverse review team.

How to Apply

Please submit your completed Expression of Interest form no later than **11:59 pm on July 8, 2026**.
Applications may be submitted by email to: cgb@thunderbay.ca
For questions or additional information, please contact:
Director, Community Strategies
Phone: (807) 625-3859

Applicant Information

Name:

Organization(s), if applicable:

Email Address:

Phone Number:

Preferred Method of Contact: ☐ Email ☐ Phone

Area of Expertise:
- ☐ Arts and Culture
- ☐ Urban Design, Planning, or Architecture
- ☐ Environmental Sustainability
- ☐ Indigenous Perspectives and/or Community Knowledge
- ☐ Community Development

Experience and Interest

1. **Why are you interested in serving on the Grant Review Team?** *(Max 250 words)*

2. **Please describe any experience, knowledge, community involvement, lived experience, or other perspectives that would help you contribute from your selected area.** *(Max 250 words)*

3. **Please describe any experience you have reviewing applications, evaluating projects, serving on committees, volunteering, or participating in community initiatives.** *(Max 250 words)*

4. **How do you think Clean, Green & Beautiful projects contribute to Thunder Bay's quality of life and future growth?** *(Max 250 words)*

Availability

I can participate in application review activities during:

☐ Summer 2026 (Emerging Project Grants)

☐ Fall 2026 (School Project Grants)

☐ Both review periods

Review meetings are expected to occur during regular business hours. Depending on the number of applications received, members should anticipate setting aside up to a half-day or full afternoon for each review cycle.

Please identify any known scheduling constraints:

Declaration

I understand that:

☐ Participation on the Grant Review Team is a volunteer opportunity.

☐ Team members may be required to declare real or perceived conflicts of interest related to grant applications under review.

☐ Review materials and discussions may contain confidential information and must be treated accordingly.

☐ Final funding decisions are subject to City policies, procedures, and approvals.

Signature:

Date:

Notice of Collection

Personal information on this form is being collected under the authority of the Municipal Act, 2001 and will be used to determine eligibility for Clean, Green & Beautiful Grant Review Team positions and to maintain a record of volunteer information. Questions about this collection of personal information should be directed to the **Director – Community Strategies**, 500 Donald Street East, Thunder Bay, ON P7E 5V3 at **(807) 625-3859**.