TIPP Program Application Form

Please indicate your choice:

☐ Monthly ☐ Annually

Roll No.: _____

Name: _____

Property Address: _____

_____

Mailing Address: _____

_____

Phone: _____

☐ I would also like to enroll in the pre-authorized payment plan for quarterly utility bills.

Utility Account No.: _____

I authorize the City of Steinbach and the financial institution shown on the enclosed VOID cheque to make deductions from my account for the payment(s) listed above.

This authority shall remain in effect indefinitely unless revoked by the applicant or the City of Steinbach. NSF charges will apply to all dishonoured payments.

Authorized Signature(s):

_____

Date: _____

Please attach a VOID sample cheque

Deliver or mail this form to:

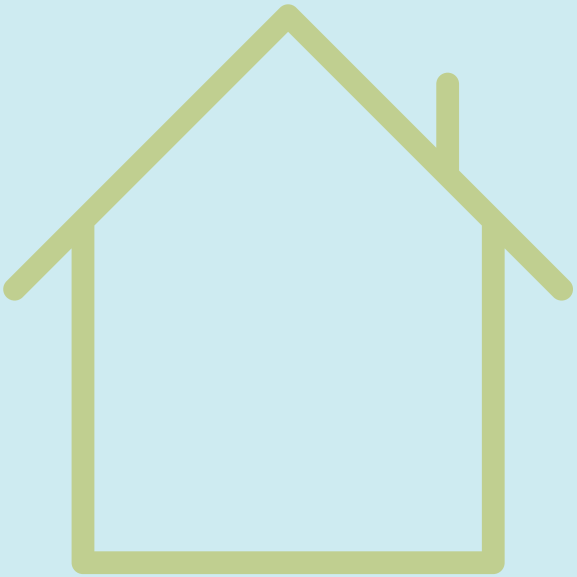
City of Steinbach
225 Reimer Avenue
Steinbach, MB R5G 2J1
Fax: 204-346-6235
Email: taxes@steinbach.ca

Contact Us

City of Steinbach Tax Department
225 Reimer Avenue, Steinbach
taxes@steinbach.ca
204-326-9877
steinbach.ca

TIPP

Tax Installment Payment Plan



What is TIPP?

The Tax Installment Payment Plan is a payment plan which allows taxpayers to pre-authorize automatic monthly payments or a one-time annual payment on tax due date in September.

Who can use TIPP?

You can join TIPP if:

- Your tax account is current;
- You have chequing privileges at a financial institution;
- You do not currently pay your taxes through a mortgage company (PIT).

How do monthly TIPP payments work?

Monthly payments are automatically withdrawn from your chequing account at your financial institution. Your payment is calculated by dividing your most recent annual tax levy or an estimate of your current year tax levy into 12 installment payments or depending on date of enrollment, the number of months remaining in the year. The payment amount will be adjusted in either January or July to allow for the discharge of the balance due by December. Prior to any changes, you will be advised of your monthly payment amount.

Withdrawals occur on the first business day of each month. Written authorization must be received before the withdrawals will begin. The City of Steinbach does not charge interest or service fees for the TIPP program; however, normal bank service charges may apply.

How do property tax adjustments affect my monthly TIPP payments?

Supplementary tax bills must be paid by the due date. The monthly TIPP installment amount will be adjusted accordingly the following January.

Amounts transferred to taxes must be paid immediately and may result in the taxpayer being removed from the TIPP program.

What happens to my monthly payments if I sell my property during the year?

If you sell your property, TIPP participants are requested to inform the City Office in writing at least two weeks in advance of the next payment. If you purchase a new property within the City of Steinbach, you will be required to re-apply to continue on the TIPP program.

Withdrawal / Non-payment

You may withdraw from the TIPP program by providing written notice to the City Office at least two weeks before the next payment date.

If your financial institution does not honour any payments, the City Office may cancel the agreement and request payment of the total outstanding taxes.

If you withdraw or your plan is cancelled, all unpaid taxes become payable on the original due date, and are subject to penalties in accordance with the tax levy by-law.

One-Time Payment (Taxes)

The one-time annual payment allows the City of Steinbach to withdraw an amount equal to the balance due on your property tax statement on tax due date. Complete the application on the back of this pamphlet or download it from our website with the option “One-Time Payment” selected and return it with a sample cheque marked VOID.

Consider Signing up for PAP

The Utility Pre-Authorized Payment Plan is a payment plan which allows the City of Steinbach to withdraw an amount equal to the balance due on your quarterly utilities invoice. Customers using PAP will still receive a utilities invoice.

How do I apply for TIPP/PAP?

Complete the attached application form or download it at steinbach.ca and return it with a sample cheque(s) marked VOID.

TIPP: Apply at any time.
PAP: Apply two (2) weeks prior to the due date.

An NSF charge will apply to dishonoured payments. The TIPP/PAP program is renewed annually for accounts in good standing; you will not be required to reapply.

Please contact us if you have questions or require more information about TIPP or PAP. Contact information is on the back of this pamphlet.