Family Outreach Worker 201-26-1
Administration, Social Services
Contract (6 months)

Applications will be received by Six Nations of the Grand River and Grand River Employment & Training (GREAT) up until 4:00 p.m. EST, Wednesday**, December 2, 2026,** for the **Family Outreach Worker** with **Administration, Social Services**. The Six Nations of the Grand River Application for Employment Form, Job Posting and Job Description are available for printing from the www.greatsn.com website. Online applications are accepted through My Job Search. **NO LATE APPLICATIONS ACCEPTED.**

Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community.

JOB SUMMARY: The **Family Outreach Worker** reports to and works under the direction and supervision of the Family Well-Being Navigators.

This position will provide programming, life-skill supports and outreach services with the emphasis placed on identifying families at risk of family violence, those at risk of becoming involved with the child welfare sector. The position will also support those families already involved with the child welfare system or those seeking assistance navigating services. This position will be responsible for providing life skill and parenting skill training, either in group settings or in one-to-one sessions. In coordination with other program staff the worker will identify and deliver group programming that could include sessions on traditional Haudenosaunee teachings and practices.

Type	Contract (6 months)
Closing Date	December 2, 2026
Hours of Work	35 hrs/week
Wage	Minimum $31.43-$39.29/hr

*A competitive compensation package will be offered commensurate with qualifications. *

BASIC QUALIFICATIONS:

- The successful candidate must possess a Child and Youth Worker Diploma, Social Services Worker, Social Worker diploma or equivalent, with 2 years' experience working with First Nations children and families.
- The successful candidate must have a valid Ontario driver's license.
- Must pass a criminal record check and vulnerable sector check
- Will have good interpersonal skills, excellent verbal and written skills

Six Nations Elected Council is an equal opportunity employer and will seek to accommodate the needs of individuals with disabilities in a manner that most respects their dignity. All candidates are encouraged to apply. Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community. Based on the need to provide qualified professional services, only those applicants meeting the minimum requirements will be invited for an interview.

- Preference will be given to Six Nations Band Members or those of First Nation heritage
- Will be thoroughly familiar with relevant legislation, regulations and guidelines
- Awareness of traditional and non-traditional community resources
- Aware of community diversity concerning culture, values and customs
- Knowledgeable of the impacts of multi-generational trauma on families and the community
- Will be knowledgeable about the native culture, language and traditions of Six Nations.
- Experience working with families and children in a community setting
- Will be able to travel to attend trainings out of the community if necessary

SUBMISSION PROCEDURE: (Choose <u>one</u> method <u>ONLY</u>):

<u>Method #1: Online</u>

1. Please visit: My Job Search to access our job board and follow the directions to apply.
2. Please ensure all required documents are provided/uploaded with your application package, which include:
    a. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
    b. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
    c. Copy of your education diploma/degree/certificate and transcript.
    3. If you have any questions or need assistance, please reach out Lesleigh Rusnak, HR Business Partner at 519-445-2223 ext. 4343 or via email at HRBP1@sixnations.ca.

<u>Method #2: GREAT</u> – Applications must include <u>all</u> of the following:

1. Printed, filled in and authorized Six Nations of the Grand River Application for Employment Form.
2. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
3. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
4. Photocopy of your education diploma/degree/certificate and transcript.
5. Place all documents listed above in a sealed envelope and mail to or drop off at:

Family Outreach Worker – Contract – 201-26-1
c/o Reception Desk
Grand River Employment & Training (GREAT)

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P.O. Box 69, 16 Sunrise Court
Ohsweken, Ontario N0A 1M0

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POSITION DESCRIPTION

POSITION TITLE: FAMILY OUTREACH WORKER

REPORTING RELATIONSHIP:

Reports to and works under the direction and supervision of the Family Well-Being Navigators.

PURPOSE & SCOPE OF THE POSITION:

This position will provide programming, life-skill supports and outreach services with the emphasis placed on identifying families at risk of family violence, those at risk of becoming involved with the child welfare sector. The position will also support those families already involved with the child welfare system or those seeking assistance navigating services.

This position will be responsible for providing life skill and parenting skill training, either in group settings or in one-to-one sessions. In coordination with other program staff the worker will identify and deliver group programming that could include sessions on traditional Haudenosaunee teachings and practices.

DUTIES & RESPONSIBILITIES:

1. **Technical Functions**
    - Ability to deliver life skill and parenting skill training programs.
    - Maintains a high-quality interactive program for families, children and our community.
    - In collaboration with participating families, develop individualized programing that builds on the strengths of the family and builds life skills and parenting skills
    - In collaboration with staff of Six Nations Child and Family Services and other Six Nations programs, develop and provide individual and group-based life skill and parenting skill classes that will include sessions on traditional Haudenosaunee teachings and practices
    - Relates to participants and other staff with respect and kindness to promote the principles of the Good Mind
    - Excellent knowledge of traditional Haudenosaunee teachings and practices
    - Promotes Haudenosaunee principles, values, beliefs, language and customs

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- Must engage often hard-to-reach clients and work collaboratively with the family and other service providers to develop a plan tailored to their individual strengths and needs, managing risky behaviours when necessary.
- Assesses family strengths and needs, including risk identification
- Develops plans and goals in conjunction with the family
- Sound understanding of life skill and parenting skill training methodologies
- Provides internal and external service coordination for designated clients
- Effectively liaises, consults, and collaborates with other service providers and makes appropriate use of community resources, acts as an advocate when needed (within the school and child welfare systems)
- Carries out discharge planning with families
- Attends training and events related to Family Well-Being that may be provided by the Province of Ontario

2. **Administrative Functions**
   - Recommends and follows program guidelines including the writing of reports, and record keeping to ensure mandates and service components are met;
   - Participates in quality assurance, evaluation, data collection and research activities
   - Follows program guidelines including the writing of reports, and record keeping
   - Manages high-risk and aggressive behaviour in accordance with agency standards
   - Carries out discharge planning with families
   - As necessary, participates in committees internal or external to the agency
   - Ensures administration policies are followed
   - May supervise volunteers or students

3. **Communications Functions**
   - On-going communications with families through reflection and collaboration
   - Build and maintain relationships with families
   - Build and maintain relationships with other service providers in the community
   - Maintains confidentiality, follows PHIPA, PIPEDA compliance legislation regulations

4. **Working Conditions**
   - Travel by car using own transportation which requires access to car and adequate insurance.
   - Evening and weekends may be required to meet needs of families.
   - Works in homes and other agency environments
   - Actively participates and makes use of on-going clinical supervision.

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- This position involves mental stress; requires interaction with the public, subject to deadlines, interruptions, and some unscheduled hours; ability to take direction, prioritize and work independently.

5. WORKING RELATIONSHIPS:

Working with the Supervisor:

- Receives direction, guidance and discusses plans, priorities or interacts to ensure tasks are done efficiently and effectively.
- Work with the Supervisor and other staff to maintain administrative duties, including program planning, inventory, and collection of statistics.

Working with Directors and Managers:

- Provides information and assistance. Works in a cooperative and courteous manner
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Working with other staff/other Six Nations Agencies

- With courtesy, cooperation and teamwork
- Represents Six Nations Social Services in a positive manner, promotes public relations by interpreting agency services to other organizations and community groups as needed, participates in recruitment activities
- Provide a variety of workshops during day/evenings and some weekends
- Provides input into newsletters, monthly calendars as necessary
- Represents and promotes Six Nations interests related to Six Nations Social Services; maintains awareness of legislation, policy and program changes; develops sound professional working relationships.

Working with the Community:

- Participate in joint programming within our community as well as surrounding communities
- Programs will be developed based on communities needs
- Being a support and resource for families

Performs any other related duties as assigned by the Supervisor which may include, but is not limited to, participation in the Six Nations Community Emergency Measures Plan and Crisis Services and Tragic Events Response supports.

KNOWLEDGE AND SKILLS:

- The successful candidate must possess a Child and Youth Worker Diploma, Social Services Worker, Social Worker diploma or equivalent, with 2 years' experience working with First Nations children and families.
- The successful candidate must have a valid Ontario driver's license.
- Must pass a criminal record check and vulnerable sector check
- Will have good interpersonal skills, excellent verbal and written skills
- Preference will be given to Six Nations Band Members or those of First Nation heritage
- Will be thoroughly familiar with relevant legislation, regulations and guidelines
- Awareness of traditional and non-traditional community resources
- Aware of community diversity concerning culture, values and customs
- Knowledgeable of the impacts of multi-generational trauma on families and the community
- Will be knowledgeable about the native culture, language and traditions of Six Nations.
- Experience working with families and children in a community setting
- Will be able to travel to attend trainings out of the community if necessary

Other Preferred Qualifications:

- Excellent computer skills and demonstrated proficiency in current business software
- Good organizational skills
- Ability to work independently and as a strong team player
- Ability to be patient, and can relate to children and adults with equal respect and dignity, regardless of life experiences, culture and values
- Works within the organizational structure and administrative policy and procedures established

IMPACT OF ERROR:

- Errors in not carrying out duties could result in injury to children, other employees and personal liability to self and SNGREC.
- Errors in not carrying out the duties could also result in termination.
- Employee signature verifies the acknowledgement, understanding and adhered to by any changes/recommendations required for the position.

CONTROL:

- Works within the organizational structure and administrative policy/procedures established by the SNGREC Employment Policy.
- Works within the Six Nations Social Services values, principles and mission statement, and the Six Nations of the Grand River Child and Family Services policies as set out by SNGREC.

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- Works within the policies and procedures established through service contracts by the SNGREC and the funding agency, and within relevant legislation ie. Child and Family Services Act, Mental Health Act, Youth Justice Act.

DISCLAIMER

This document describes the position and is only a summary of the typical functions of the position. It is not to be understood as an employment contract. The above job description is not an exhaustive list of the duties, responsibilities, working conditions or skills required for this position. Additional duties may be assigned. Six Nations Social Services reserve the right to modify job duties or the job description at any time.

SIGNATURE

This is to acknowledge that I have received a copy of this job description and understand its content.

_____ _____

Signature of Employee Date

Social Services is committed to a candidate selection process and work environment that is inclusive and barrier free. To ensure candidates are assessed in a fair and equitable manner, accommodations will be provided to prospective employees in accordance with the Accessibility for Ontarians with Disabilities Act (AODA), the Ontario Human Rights Code and Six Nations Council policies.

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